

1. [Closing, Symposiums, Tutorials] Attending a Zoom Webinar -----	2
2. [Opening, Live Talk, Pre-recorded Talk] Attending a Zoom meeting -----	5
3. [Pre-recorded Talk] Make a Zoom meeting room -----	8
4. Problem Solving -----	12



1. [Closing, Symposiums, Tutorials] Attending a ZOOM webinar

1.1. Downloading Zoom

PC

<https://zoom.us/download>

Android

Google Playstore > zoom > setup

IOS

App Store > zoom > setup

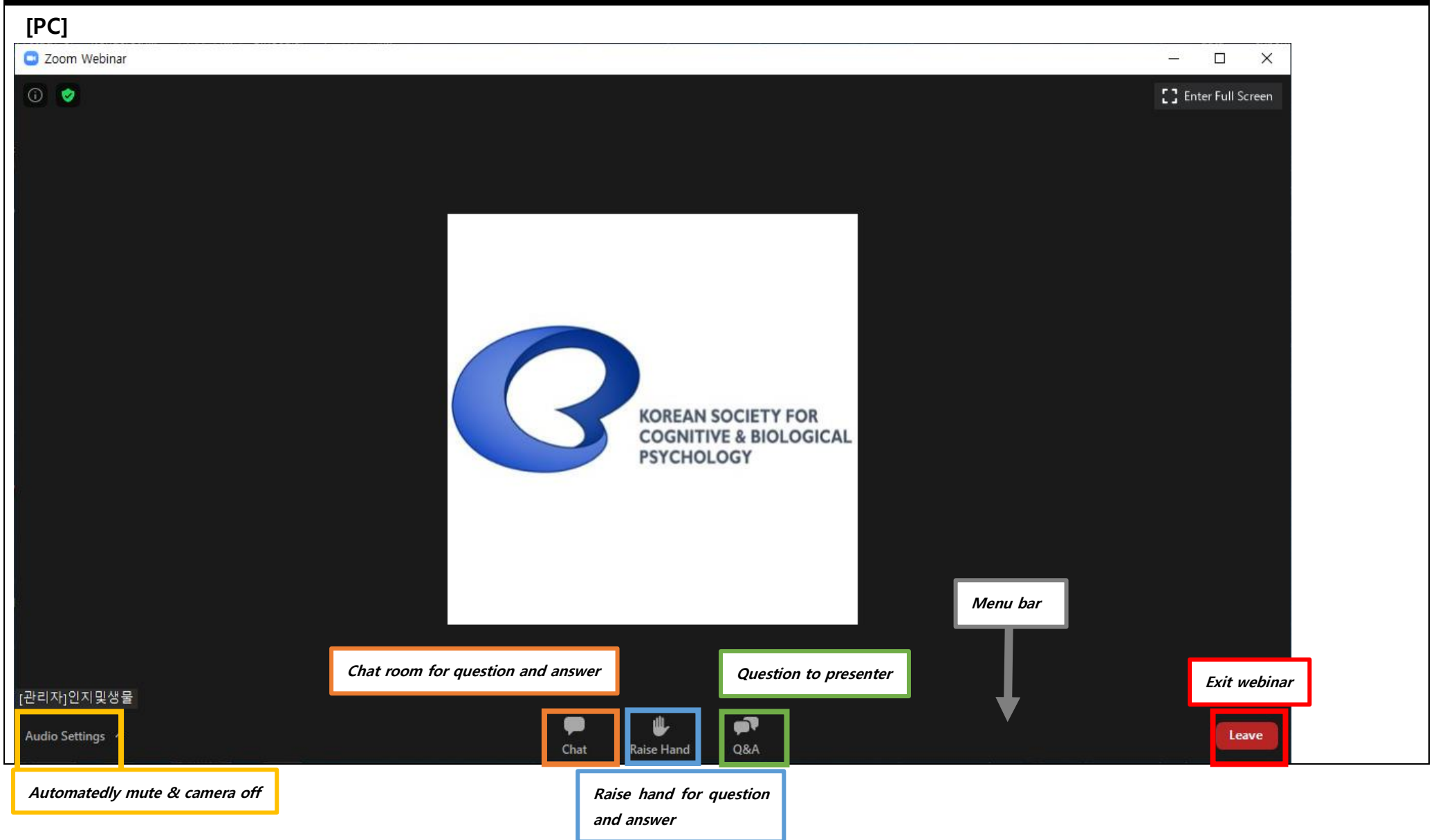
1.2. Click to link of specific talk session > Execute automatically



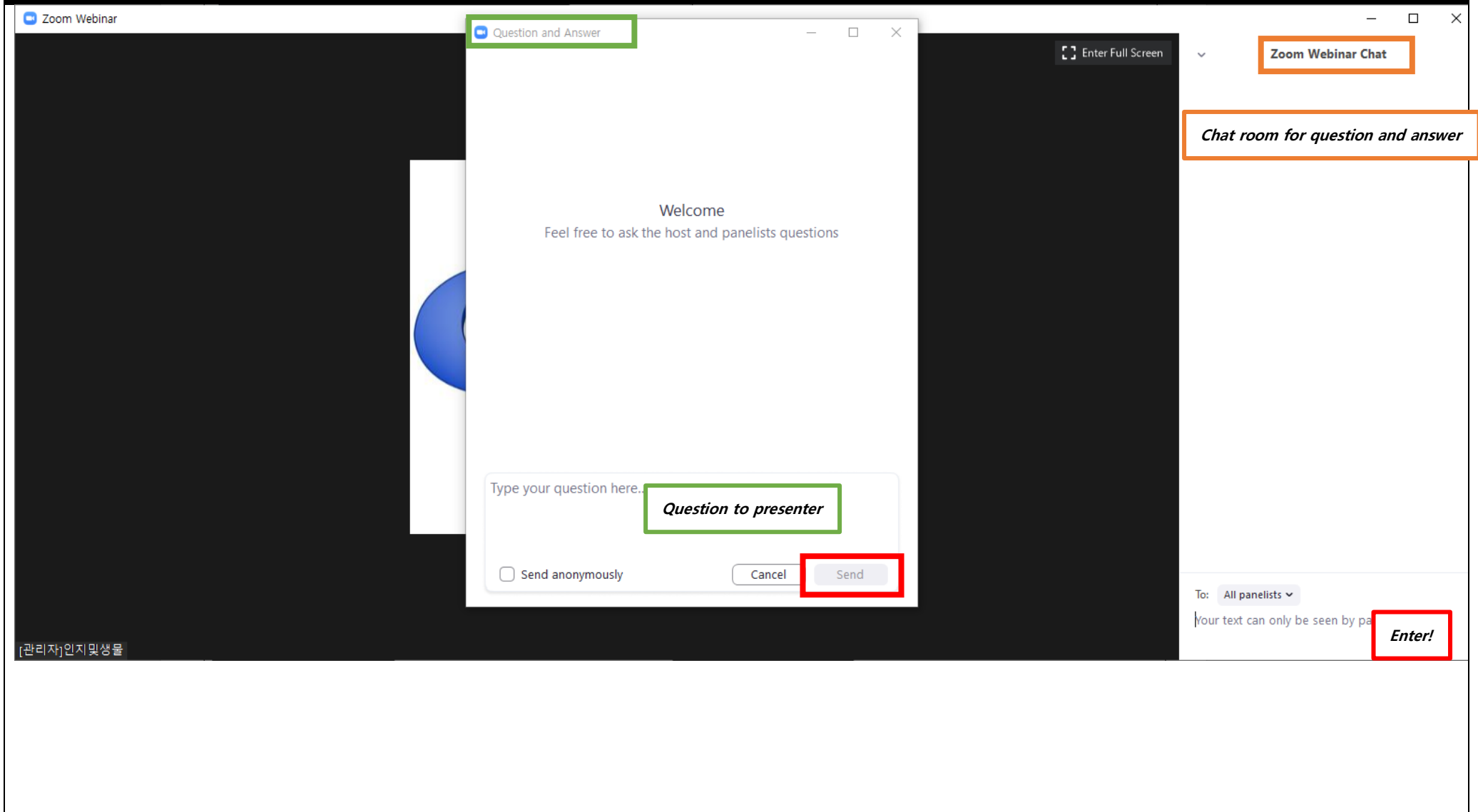
[Example of webinar link] << not real link

<https://zoom.us/j/123456789pwd=abcdefghijkl>
Passcode: cogpsych

1.3. ZOOM webinar screen ('Attendee')



1.3 ZOOM webinar screen: Chat, Q&A ('Attendee')



2. [Opening, Live Talk, Pre-recorded Talk] Attending a Zoom meeting

2.1. Downloading Zoom

PC

<https://zoom.us/download>

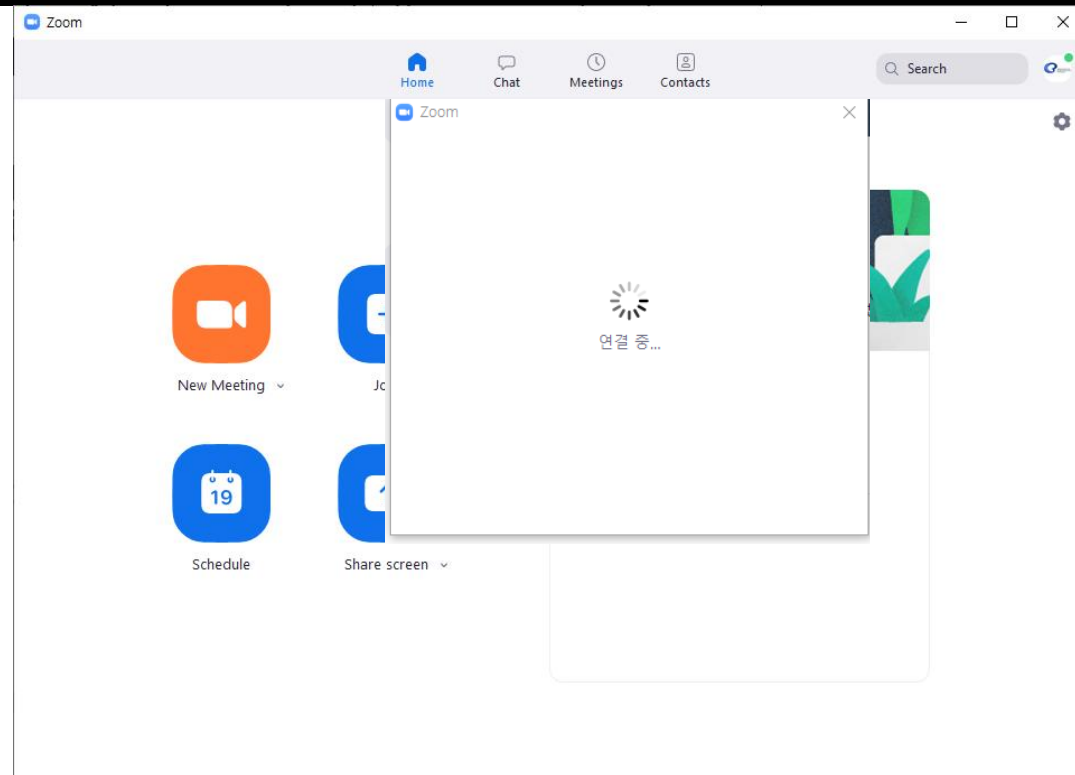
Android

Google Playstore > zoom > setup

IOS

App Store > zoom > setup

2.2. Click to link of specific talk session > Execute automatically



[Example of meeting link] << not real link

Topic: [관리자]인지및생물's Zoom Meeting

Time: Aug 20, 2020 12:00 PM Seoul

Join Zoom Meeting

<https://zoom.us/j/91358759341>

Meeting ID: 012 3456 7890

Passcode: cog

2.3. ZOOM meeting screen

[PC]

Zoom Meeting

Enter Full Screen

Camera or shared screen

Mute!(except to presenter and questioner)

Video screen On/Off

Menu bar

Chat room for question and answer

Live presenter: share screen at a fixed time

Exit meeting

Mute

Start Video

Security

Participants 1

Chat

Share Screen

Record

Reactions

End

2.4. Sharing screen (Live presenter)

Share Screen **Click!**

Select a window or an application that you want to share

Basic Advanced Files

Screen 1

Screen 2

Whiteboard

iPhone/iPad

인지및생물2020_ZOOM 이용법 - ... W

3. 공지

Select a screen

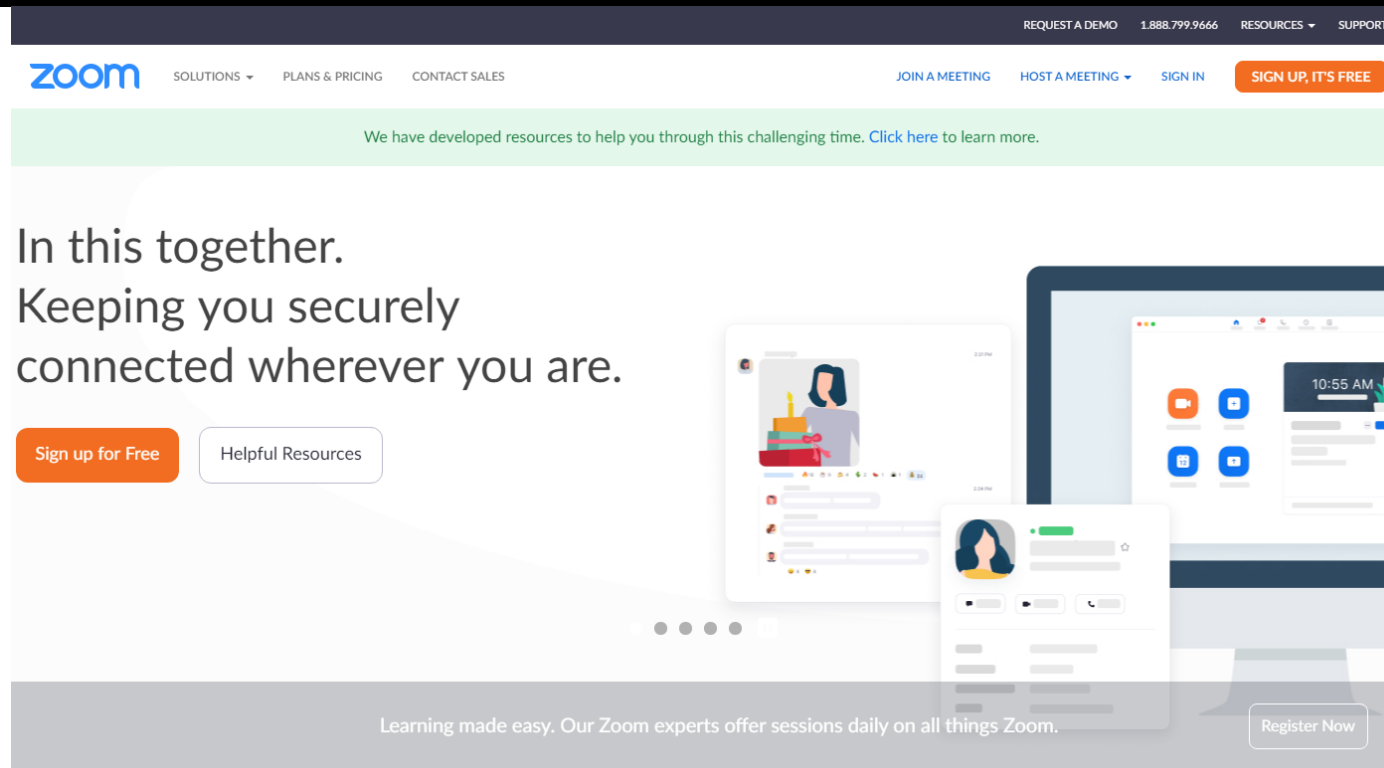
Share computer sound Optimize Screen Sharing for Video Clip

Share

Check if contains computer sound

3. [Pre-recorded Talk] Make a ZOOM meeting room

3.1. <https://zoom.us/>



- ZOOM account O: SIGN IN
- ZOOM account X: SIGN UP
- * No time limit when using a school account!

3.1. Downloading Zoom

PC

<https://zoom.us/download>

Android

Google Playstore > zoom > setup

IOS

App Store > zoom > setup

3.3. Meeting reservation (PC)

Schedule Meeting

Topic: 지연 정's Zoom Meeting

Start: 2020년 8월 20일 04:00 오후

Duration: 0 hour 30 minutes

Meeting ID: Generate Automatically

Password: Require meeting password (6asLff)

Video: Host: Off, Participants: Off

Calendar: Other Calendars

Advanced Options

- Enable Waiting Room
- Enable join before host
- Mute participants upon entry
- Automatically record meeting on the local computer

Zoom - Schedule Meeting

Your meeting has been scheduled.

Click the button below to copy the invitation to clipboard.

지연 정 is inviting you to a scheduled Zoom meeting.

Topic: 지연 정's Zoom Meeting
Time: Aug 20, 2020 04:00 PM Seoul

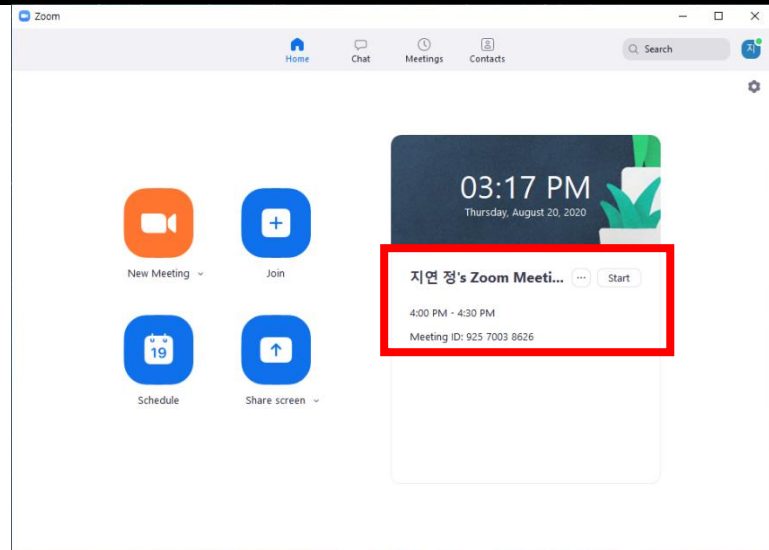
Join Zoom Meeting
<https://zoom.us/j/92570038626?pwd=bzhteW1HdEREZi95bVpZWE9PKzJCZz09>

Meeting ID: 925 7003 8626
Passcode: 6asLff

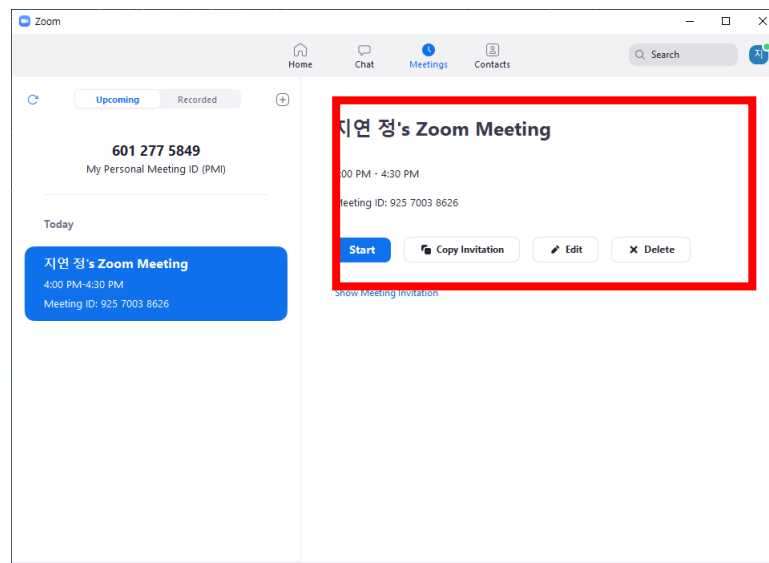
Open with default calendar (.ics) Copy to Clipboard

→ 'Copy to Clipboard'
→ Send link to cogbiopsych@gmail.com

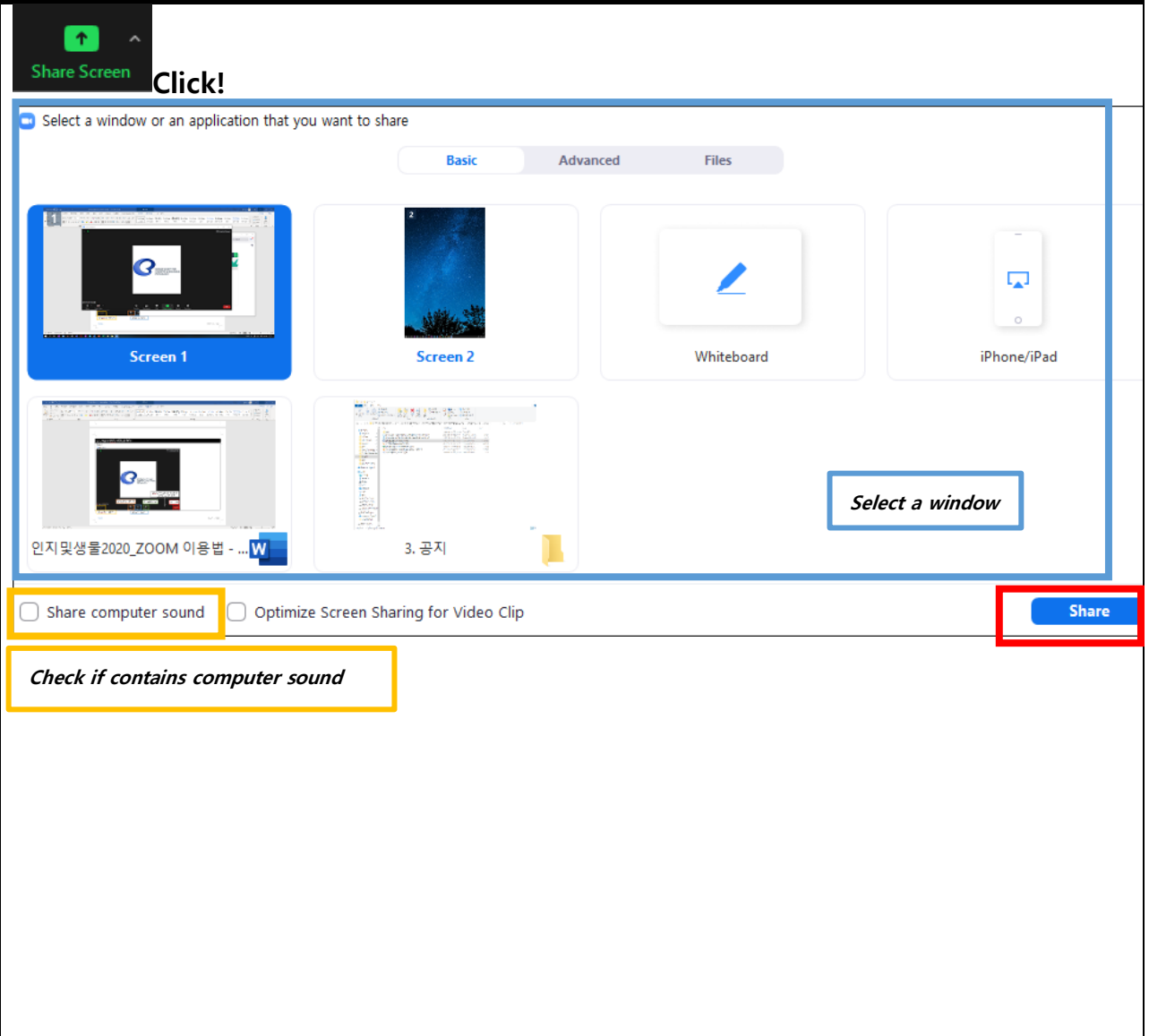
3.4. To start meeting



or



2.4. Sharing screen (Pre-recorded presenter)



3.6. ZOOM meeting screen

The screenshot shows a Zoom meeting window titled "Zoom Meeting". The main content area displays a logo for the "KOREAN SOCIETY FOR COGNITIVE & BIOLOGICAL PSYCHOLOGY". The interface includes a top bar with window controls and a "Enter Full Screen" button. A central area is labeled "Camera or shared screen". The bottom toolbar contains several icons: Mute, Start Video, Video screen On/Off, Security, Participants, Chat, Share Screen, Record, Reactions, and End. A "Menu bar" label points to the top of the toolbar. Several callout boxes provide additional information: "Mute!(except to presenter and questioner)" points to the Mute icon; "Video screen On/Off" points to the Video icon; "Chat room for question and answer" points to the Chat icon; "Live presenter: share screen at a fixed time" points to the Share Screen icon; and "Exit meeting" points to the End icon.

4. Problem Solving

4.1. Check when there is no sound (PC)

1) Click 'Test Speaker & Microphone'

The image shows a sequence of steps for testing audio in a Zoom meeting. On the left, the Zoom Meeting interface is shown with the 'Test Speaker & Microphone...' option highlighted in the audio settings menu. The main area displays three dialog boxes: 1) 'Testing speaker...' asking 'Do you hear a ringtone?' with 'Yes' and 'No' buttons, and a dropdown for 'Speaker 1' set to '스피커(High Definition Audio Device)'. 2) 'Testing microphone...' asking 'Speak and pause, do you hear a replay?' with 'Yes' and 'No' buttons, and a dropdown for 'Microphone 1' set to '마이크(High Definition Audio Device)'. 3) A dialog titled 'Choose ONE of the audio conference options' with 'Phone Call' and 'Computer Audio' tabs, and a prominent 'Join with Computer Audio' button. Below this dialog is a checkbox for 'Automatically join audio by computer when joining a meeting'.

*** Click 'Join with Computer Audio' when joining a meeting**